

# Foothills Education Charter High School

## Instructional Services Quality Control Coordinator - District

### JOB POSTING

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#### Job Details

*Posting ID*

*Title*

*Description*

**Instructional Services Quality Control Coordinator - District**

Reports To: Regional Director for Instruction

Qualifications:    Master's Degree  
                           Valid Georgia leadership certification preferred  
                           At least three years leadership experience  
                           Knowledge of current curriculum and blended-classroom instructional methods  
                           Excellent verbal and written communication skills  
                           Ability to develop effective working relationships  
                           Foothills experience preferred.

Job Goal: Provide leadership for developing, achieving, and maintaining the highest quality instructional program. Work with stakeholders to build partnerships that enhance the educational goals of Foothills Education Charter High School.

Duties:

1. Become expert at Foothills' blended-learning model, including expected teacher behaviors and students' requirements for each course.
2. Observe classroom instructional practices at all Foothills sites
3. Record observations of classrooms
4. Provide guidance to teachers and paraprofessionals to improve practices
5. Report to Regional Director for instruction any systemic deficiencies in instructional practices
6. Perform other duties as assigned by Regional Director for Instruction or Superintendent.

*Shift Type*

*Salary Code*

*External Job Application*

*Location*

*Minimum Qualifications*

*Screening*

**Part-Time**

**Per-Hour (up to 15 hrs/week)**

**Administrative**

**District Wide**

**College Education**

*Salary Range*

*Job Category*

*Internal Job Application*

*Posting Status*

**\$30.00 to \$30.00**

**District Administrative**

**Administrative**

**Active**