



**CREDIT RECOVERY APPLICATION (completed by home school personnel)**

Foothills Education Charter High School seeks to assist partner districts and their students by providing credit recovery opportunities when space is available. This provides a student with the opportunity to seek necessary credit through Foothills that is lacking for timely diploma completion. Credit Recovery is available at a **nonrefundable** fee of \$150 per Carnegie Unit. Students may enroll in one course at a time during the August-May academic year, and up to two courses during the June-July summer period.

It is critical that students maintain communication with their home school while completing credit recovery work. Prior to registering for Credit Recovery at Foothills, a student must have permission from a home school Counselor. When a course is completed, an official transcript will be sent to the home school.

\_\_\_\_\_ (student name) has received permission to complete the following course(s) from Foothills Education Charter High School:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (signature of home school counselor)

\_\_\_\_\_ (home school counselor printed name)

\_\_\_\_\_ (name of home school)

\_\_\_\_\_ (home school counselor email)

\_\_\_\_\_ (date)

Does the student require accommodations through a 504 Plan or IEP? (circle one) YES NO

If so, please provide this to the Registrar at the Foothills site where the student will be enrolled.

Is this student enrolled in ESOL? (circle one) YES NO

If so, please provide Testing Participation Documentation to the Registrar at the Foothills site where the student will be enrolled.

In addition to this form, a Credit Recovery student must complete:

- General Registration Form
- Media Release Form
- Medical Release Form
- Title I Compact
- Foothills Handbook Signature Page