General Scholarship and Award Information

General Scholarships - Foothills has developed a Scholarship program for qualifying seniors in an effort to increase the number of high school seniors who opt for post-secondary education or military opportunities. The Central Office will fund these scholarships.

1. Students who want to be considered for the general scholarship should complete the *General Scholarship Application Form* on the Foothills website and return the form to their Foothills Site Director.

2. Only students who have applied and been accepted to post-secondary colleges, technical schools, apprenticeships, or the military are eligible to receive general scholarships.

3. General scholarships will be funded once proof of enrollment into post-secondary colleges, technical schools, apprenticeships, or the military is provided to the Site Director from the Foothills site that the graduate attended no more than one year from their graduation date.

General Awards - Foothills has developed an Award program that does not require proof of enrollment into post-secondary programs or the military. These awards can be awarded to the graduates at their graduation ceremony. The Central Office will fund the following General Awards:

- **Valedictorian and Salutatorian** - One per year awarded at spring graduation.

- **Highest GPA** and **Second Highest GPA** at each site and for each graduation.

Scholarship and Award Processing

General Scholarships:
If the graduate plans to attend the graduation ceremony and has provided proof of enrollment into a post-secondary college, technical schools, apprenticeship, or the military, he/she can receive the general scholarship at their graduation ceremony. The Site Director will attach proof of enrollment to the *Scholarship and Award Request Form* and submit the form and documentation to Accounts Payable and Bookkeeper. If the student has provided proof of enrollment and will receive the award at graduation, the *General Scholarship Application Form* and *Scholarship Award Letter* **are not** necessary.

If a graduate has not received proof of enrollment in a post-secondary college, technical school, apprenticeship, or the military at the time of graduation, the award will not be issued. Once proof of enrollment can be provided, the student will complete the *General Scholarship Application Form* , attach proof of enrollment, and send these documents to the Site Director. The Site Director will send the *Scholarship and Award Request Form* to Accounts Payable and Bookkeeper. Accounts Payable will "obligate" funds and the *Scholarship Award Letter* will be mailed to the graduate with instructions and details for the graduate regarding their scholarship.

General Awards:
Valedictorian, Salutatorian and *ALL* Highest GPA and Second Highest GPA awards will be requested by the Director of Student Services. The Site Directors **will not** need to complete a *Scholarship and Award Request Form* for these awards.